



Job Opportunity: Capital Project Manager - Roads, Traffic and Transportation

In all we do, we have the freedom to be our best self, belong, excel....

Why Innisfil?

Join a community-focused team that thrives on doing things differently to better serve its residents. Innisfil is an award-winning municipality applying two hundred years of small-town independence and collaboration towards a future of innovation and prosperity. Strategically located next to several major urban centres, Innisfil's central location combines big city access with small-town feel, high quality of life and a strong local workforce. With several exciting projects underway such as Orbit and the development of a new South Campus of the Royal Victoria Regional Health Centre, Innisfil is connected for business and poised for significant growth. Situated on the western shore of Lake Simcoe, Innisfil's scenic landscape featuring miles of waterfront, woodlands and farm fields are natural assets that make Innisfil the perfect place to mix business and pleasure. Just minutes from desk to dock, Innisfil has something for everyone.

We are a "family-first" organization that provides employees with flexible options to focus on what's most important in life! Options include flexible work arrangements, compressed work weeks, and Hybrid Work Arrangements – just to name a few.

Why You?

We are looking for a dynamic and collaborative individual to join the Town of Innisfil and our Capital Engineering team as Capital Project Manager - Roads, Traffic and Transportation! In this role, you will make a lasting impact on our forward-thinking organization and rapidly-growing community.

As Capital Project Manager - Roads, Traffic and Transportation, you will be committed to the guiding values of the Town of Innisfil's Strategic Plan 2030, and will be responsible for the delivery and coordination of capital infrastructure projects and studies, and will provide recommendations for addressing road, traffic and transportation related issues, as well as:

- ✓ Overseeing the design of traffic-related systems including parking lots, pavement markings, traffic signage, traffic control signals, traffic monitoring, communication and illumination systems using various planning and design tools and techniques
- ✓ Project managing and coordinating projects and studies, including request for proposal preparation, design oversight, permitting, tendering, managing consultants and contractors, and providing construction oversight to ensure compliance with municipal and provincial standards
- ✓ Conducting site inspections for capital infrastructure works, monitoring design and construction progress; providing direction on design and construction changes for assigned projects
- ✓ Coordinating and participating on the planning of the Town's transportation system such as transportation master plans, parking plans, GO stops/station planning, future bus

- routes, traffic calming systems and measures, traffic control signals, street signing, and pavements markings
- ✓ Identifying existing and future potential operational deficiencies on the road network, considering collision rates, traffic control restrictions, design geometry and traffic signals, and recommending road and traffic improvements
 - ✓ Preparing staff reports, council memos, briefing notes, policies, by-laws, standards and procedures for traffic related issues such as traffic calming measures, community safety zones, stop signs, parking restrictions, signals warrants, and pedestrian safety crossings

The preferred candidate holds:

- ✓ A University Degree in Civil Engineering.
- ✓ Professional Engineer's (P.Eng) designation with a minimum of seven (7) years of significant demonstrated engineering experience. Municipal infrastructure and engineering experience is preferred.
- ✓ Working knowledge of transportation planning, traffic engineering practices, Provincial legislation, standards and Transportation Association of Canada (TAC) guidelines.
- ✓ Certified Project Management Professional (PMP) Designation would be an asset.
- ✓ A valid Class "G" driver's license and a reliable vehicle to use on corporate business.
- ✓ Availability to attend evening meetings or other events, when necessary.

Closing date is **August 1, 2024**.

The salary range for this position is \$94,416 - \$120,504 per annum (Based on a 35-hour week) and the successful candidate will be compensated within this range.

To learn more about the Town of Innisfil, to access the job description and to apply, please go to the [current opportunities](#) section on the Town's website.

The Town of Innisfil is committed to diversity and inclusion in our workplaces. We are passionate about attracting and retaining individuals who represent the diversity in our own community and beyond, as we work together to best serve our residents. We inspire one another in an inclusive environment where all individuals belong and are valued, respected and uplifted.

We thank all applicants and advise that only those selected for an interview will be contacted. Personal information will be used to determine eligibility for potential employment and is pursuant to the Municipal Freedom of Information and Protection of Privacy Act.

Accommodations for persons with disabilities will be provided, on request, to support candidate participation in all aspects of the recruitment process. To request accommodation, please contact People & Talent.

